

SIMSBURY PUBLIC LIBRARY BOARD OF DIRECTORS MEETING
Minutes of July 18, 2005 Meeting

Present: Carol Bingham, Anne Erickson, Bert Kaplan, Babs Gardner, Charmaine Glew, and Gail Ryan. Susan Bullock, Director; Eileen Sickinger, Recording Secretary. Joel Mandell, Bd. of Selectman liaison.

The meeting was called to order at 7:20 P.M. by Carol Bingham, Chair. B. Kaplan moved that the minutes of the June 20, 2005 meeting be accepted. Second: C. Glew. So moved. There were no additional agenda items, no public audience and no communications.

COMMITTEE REPORTS: Mrs. Glew reported for Friends.

She reported on the Public Building Committee meeting of June 28, 2005. At that meeting the Committee approved the \$74,000 fee for Kenyon & Cutler Architects to move forward with their proposal for the renovation and expansion of the Library. The letter from Dale Cutler, listing the proposal of services, was included in the Director's packet. Mrs. Glew moved and A. Erickson seconded that the Library Board sends a letter to Richard Sawitzke, Town Engineer, regarding the expansion of the Library's parking lot. The Board is requesting that he obtain the necessary permits and approval from the Wetlands and Zoning Commissions on the proposed plan to enlarge the parking lot to Boy Scout Hall. The parking lot expansion must be completed before construction begins at the Library site. The Library construction is scheduled to begin in October 2006. The motion passed unanimously.

Dale Cutler will be given a list of future Library Board meetings.

Following further discussion, Mr. Kaplan moved and A. Erickson seconded, that a letter is sent to the Public Building Committee stating the Library Board's continued concern that the 20-year plan for the additional 19,600 sq. ft. addition is built as proposed. The \$500,000 State Grant and the matching funds committed by the Friends of the Library are contingent on this square footage. The motion passed unanimously.

Mrs. Glew also reported that Friends would sponsor a major celebration the Library's 20th Anniversary on December 8th – the date of the building's official opening twenty years ago. The building will remain open its regular hours with a children's celebration in the afternoon and a gala adult event in the evening.

The Library Renewal Team continues to meet and a copy of their Case Statement was distributed.

Bert Kaplan has met with the Rev. Jonathan Morgan of the Congregational Church to discuss the arrangements for a meeting of all the clergy in town.

There was no report from the Personnel Committee.

BUILDING PROJECT: The State Library has received an additional \$3.5 million from the Governor's budget for building construction. This is \$2.5 million higher than the Governor's recommendation. Four communities have benefited from this increase.

DIRECTOR'S REPORT: Mrs. Bullock is preparing three questions to have at SeptemberFest to measure people's knowledge of the Library expansion. They will then be revisited in December. Three more Windows 98 computers need to be upgraded and \$3,000 of ConnectiCard funds will cover this.

Mrs. Keohane has received approval to work a reduced workweek this fall to accommodate her student teaching requirement necessary for her advanced library degree.

It is time to prepare the Annual Report and the expansion will be the main goal again this year. The Harry Potter breakfast was a huge success. The Tariffville Branch is more popular than ever. It was necessary to bring extra books over to cover the demand.

At 8:40 P.M. B. Kaplan moved for adjournment. Second: B. Gardner. So moved.

Anne Erickson, es
Anne Erickson, Secretary